



**RULE 13 STORM WATER QUALITY  
MANAGEMENT PLAN (SWQMP) -  
PART A: INITIAL APPLICATION CERTIFICATION  
SUBMITTAL AND CHECKLIST**

State Form 51277 (R / 7-03)

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

**For questions regarding this form, contact:**

IDEM – Rule 13 Coordinator  
100 North Senate Avenue, Rm 1255  
P.O. Box 6015  
Indianapolis, IN 46206-6015  
Phone: (317) 234-1601 or  
(800) 451-6027, ext. 41601 (within Indiana)

Web Access:

<http://www.in.gov/idem/water/npdes/permits/wetwthr/storm/rule13.html>

**NOTE:**

- This form must be used for compliance with a general NPDES permit pursuant to 327 IAC 15-13.
- This completed form must be submitted with a complete NOI letter.
- Return this form, and any required addenda by mail to the IDEM Rule 13 Coordinator at the address listed in the box on the upper-right.

**PART A: STORM WATER QUALITY MANAGEMENT PLAN CHECKLIST**

► Please check the appropriate box when the requirements for each numbered item have been met.

X	NA	ITEM
<input checked="" type="checkbox"/>		1. On page 2 of this form (TABLE 1: RESPONSIBLE ENTITY), provide a listing of entities that are covered under the attached NOI letter submittal. Duplicate the table if more entries are necessary and attach to this form.
<input checked="" type="checkbox"/>		2. On page 3 of this form (TABLE 2: SCHEDULE OF ACTIVITIES), provide an itemized schedule of activities related to SWQMP implementation, with a corresponding milestone date. Duplicate the table if more entries are necessary and attach to this form.
<input checked="" type="checkbox"/>		3. At a minimum, the schedule complies with the compliance schedule found in 327 IAC 15-13-11.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4. On page 4 of this form (TABLE 3: PROPOSED BUDGET), provide an actual or estimated, proposed, itemized budget for the storm water program. Duplicate the table if more entity entries are necessary and attach to this form.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5. For NOI letter submittals covering multiple entities, the budget allocation is separated by each entity covered under this NOI letter submittal.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	6. The budget identifies funding sources.
<input checked="" type="checkbox"/>		7. The "SWQMP – Part A: Initial Application" was submitted within 90 days of Rule 13's effective date or within 180 days of becoming aware of changed entity designation conditions.
<input checked="" type="checkbox"/>		8. The "SWQMP – Part A: Initial Application" has been certified by a Qualified Professional and the MS4 Operator.

**PART B: CERTIFICATION AND SIGNATURE**

► The Qualified Professional and MS4 Operator (referenced in PART A, Item #8 of this form) must sign the following certification statement:

*"By signing this form, I hereby certify under penalty of law that this document was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."*

Name of Qualified Professional: Sam Sewer

(typed or printed)

Signature of Qualified Professional: \_\_\_\_\_

Date: \_\_\_\_\_

(mm/dd/year)

Name of MS4 Operator: James Swirlconcentrator

(typed or printed)

Signature of MS4 Operator: \_\_\_\_\_

Date: \_\_\_\_\_

(mm/dd/year)

TABLE 1: RESPONSIBLE ENTITY

	Represented Entity Name	Entity Representative Name	Entity Representative Title	Mailing Address	Phone Number:	Facsimile Number (if applicable)	E-mail Address (if applicable)
1.	City of Waterville	James Swirlconcentrator	Public Works Director	Street address: 100 Senate Avenue, Room 100 <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village <b>Of: Waterville</b> Zip: 46206 County: Marion	(317) 234-1601	(317) 232-8637	jswirlconc@waterville.in
2.	Storm County	Mike Forebay	County Surveyor	Street address: 20 Comb Street <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village <b>Of: Waterville</b> Zip: 46206 County: Marion	(317) 233-0571	(317) 233-0000	mforbay@co.marion
3.	Runoff College	Fred Filterstrip	Facilities Director	Street address: 50 Orion Avenue <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village <b>Of: Waterville</b> Zip: 46206 County: Marion	(317) 233-0473	(317) 232-0001	ffilterstrip@runoff.edu
4.	Puddle Conservancy District	Sara Sandfilter	President	Street address: 10 West 4th Street <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village <b>Of: Waterville</b> Zip: 46206 County: Marion	(317) 233-6725	(317) 232-0002	ssandfilter@pcd.in
5.	Rainfall Homeowners Association	Sally Sedimenttrap	President	Street address: 400 Huron Court <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village <b>Of: Waterville</b> Zip: 46206 County: Marion	(317) 233-0002	(317) 233-0001	ssediment@ha.in
6.	Storm County Soil and Water Conservation District	Steve Soils	SWCD Supervisor	Street address: 25 Comb Street <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village <b>Of: Waterville</b> Zip: 46206 County: Marion	(317) 233-0003	(317) 233-0004	ssoils@swcd.in
7.				Street address:  <input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village <b>Of:</b> Zip: County:			

**TABLE 2: SCHEDULE OF ACTIVITIES**

	<b>Milestone Date</b>	<b>Activity Name</b>
<b>1.</b>	November 3, 2003	Submit NOI letter and SWQMP-Part A
<b>2.</b>	December 2003 - February 2004	Investigate land uses, identify sensitive areas and BMPs, begin gathering coordinates for known outfalls and mapping conveyance system, begin constituent surveys, begin drafting ordinances for control measures, set up complaint hotline, develop screening protocol, create funding source
<b>3.</b>	March-April 2004	Identify problem areas, submit SWQMP-Part B
<b>4.</b>	May-October 2004	Estimate linear feet of conveyance, develop storm water budget projection, begin screening outfalls, continue mapping conveyance system and revising ordinances, identify programmatic indicators, set criteria/standards for structural BMPs, set measurable goals for the program, certify that control measures 1, 2, 3, 4, and 6 are in place, submit SWQMP-Part C
<b>5.</b>	November-December 2004	Obtain approval for construction program from state, begin tracking programmatic indicator data, begin compliance and enforcement of ordinances
<b>6.</b>	January - October 2005	Implement program, complete ordinance for postconstruction requirements, certify that control measure 5 is in place, submit first annual report
<b>7.</b>	October 2006	Submit second annual report
<b>8.</b>	October 2007	Submit third annual report
<b>9.</b>	September 2008	Submit renewal NOI letter and SWQMP-Part A
<b>10.</b>	October 2008	Submit fourth annual report

**TABLE 3: PROPOSED BUDGET**

<b>ENTITY:</b> <u>City of Waterville</u>		
<b>Control Measure/Item</b>		<b>Proposed Budget</b>
<b>1.</b>	Public Education and Outreach	\$5,000 educational material reproduction \$10,000 municipal employee training & staffed outreach activities \$2,500 postage for mailings
<b>2.</b>	Public Participation/Involvement	\$5,000 staffed public meetings \$0 volunteer efforts
<b>3.</b>	Illicit Discharge Detection and Elimination	\$30,000 staff field/office work \$30,000 mapping
<b>4.</b>	Construction Site Run-Off Control	\$30,000 staff field/office work
<b>5.</b>	Postconstruction Run-Off Control	\$30,000 staff field/office work
<b>6.</b>	Municipal Operations Pollution Prevention and Good Housekeeping	\$10,000 pollution prevention controls
<b>7.</b>	On-Going Water Quality Characterization	\$5,000 characterization
<b>8.</b>	Other	\$50,000 legal/engineering fees
<b>9.</b>	Funding Source(s)	Property tax (approx. \$0.50 per \$100.00 of assessed value); will be soliciting grants and may establish a utility